

**Withington Group Parish Council**  
**Meeting Held on**  
**Thursday 18<sup>th</sup> July 2013 at 7.30pm**  
**Withington Village Hall**

MINUTES

**PRESENT:** Councillors Paul Bainbridge (Chairman); Ralph Barber (Vice Chair); Alison Bainbridge; Wallace Brown; Steve Scotcher; Helen Jones; Jim Callow; Rob Soutar; Colin Stone-Fewings; Rachel Leake; Jonathan Beech; Kevin Hewison.

**ALSO:** Sophie Glover (Parish Clerk); 1 x Parishoner

Meeting started at 7.31pm

1. **Apologies**  
Tom Nellist; Simon Dent; Shelly Ford; Cllr Dave Greenow
2. **Declarations of Interest**  
None.
3. **Open Discussion/Public Forum**
  - 3.1 **Report from local police** – sent by e mail,
  - 3.2 **Report from Ward Councillor** – Not present.
  - 3.3 **Public Comments /questions** – the Chair responded to parishioners emailed questions.
4. **Acceptance of Minutes annual parish Council Meetings**

**Withington:** Proposed: Paul Bainbridge, Seconded : Alison Bainbridge  
**Preston Wynne:** Accepted **Westhide:** Accepted  
**WGPC Parish Council minutes:** Proposed: Alison Bainbridge, Seconded: Kevin Hewison, Agreed Unanimously.  
**Chairman's Comments:**
5. Discussed the laying of tarmac on Duke St, which was not done completely as parishioners who enquired were told that 'there was not enough money'. The Chair also discussed Cllr Bill Wiggins letter about remembering the start of WW1 – the PC was asked to consider how they would like to commemorate this.  
**Draft Core Strategy**
6. The PC objected to the suggested 18% housing increase, but has not heard back about this yet. The Chair reminded the PC that there was a key meeting the following day where the Council could accept the DCS.  
**Neighbourhood Plan**

Ralph Barber handed out minutes of the NP meeting (see appendix 1.), explained that the WGPC boundary had been accepted and notices posted to the effect that the PC were considering undertaking a NP. He explained that there is a meeting planned for 5<sup>th</sup> September with the Council and the PC. The Chair got the PC's agreement that the PC would financially support NP meetings at the Village Hall.

8.

### **Community Led Plan**

Short discussion on the difference between the Neighbourhood Plan and the CLP, CLP looked at the environmental, social and services side of village life, the NP is entirely land use based.

### **Update on Withington Fields**

Rob Soutar explained that the work was now mainly done apart from drawing on the lines. There was a slight concern about the lights which will be sorted out when the nights draw in. The football club has levelled off the pitches and will seed it shortly and may need a little financial assistance with this. He indicated that there was a need to sort out the path round the new houses, and following a meeting with the house developer, a French drain was suggested, to be laid along the path and meeting up with the drain on the road. A quote for this work has been sought (Colin Stone-Fewings declared an interest here) The work has the support of the Withington Field committee, and with the acceptance of WGPC the £2875 plus Vat quote was accepted for the work to commence.

*Clerk to check Standing Orders that this amount of money can be spent with one quote.*

9.

The working group wanted to put steps in at the Coppice, and the lengthsman will be used to do this, he will also do a monthly maintenance walk round.

Field in Trust plaque has arrived – there was a discussion as to where to put it, and it was agreed it could go on the Village Hall Proposed: Rob Soutar, Seconded; Alison Bainbridge.

Wallace Brown said that the Withington Fields Committee was ‘thrilled’ with the Muga, and they extended their thanks to Rob Soutar for all of his hard work. He also explained that there was some spare capacity to add more lighting in the future in the Muga area.

### **Withies Rd Bus Shelter**

The Chair outlined the history of this, reminding the PC that a anonymous Parishioner had donated some funds towards putting a bus shelter up at the stop on Withies Rd. The PC had received letters voicing concern about this, and a parishioner was present who voiced his feelings against the plans citing privacy and safety issues. There was a discussion about the possibility of relocating the bus stop, however the Chair reminded the floor that the bus stop had been where it was for many years, and wondered if the bus shelter would really cause a problem. Rob Soutar felt that the shelter had had the support from the PC as it was for ‘the good of the majority’. Wallace Brown disagreed, suggesting that the PC needed to support the whole Village. Steve Scotcher thought that the issue could not be split. Chair suggested that clerk would find out about relocating a bus stop and shelter, and then the PC could make a decision at a future meeting – this was unanimously approved.

*Clerk to check with Amey about possibility of re-siting bus stop.*

10.

### **Byworth Trust Nomination**

Chair explained that this was a local youth education Trust, Rob Soutar outlined the Trust’s history and explained that the death of a previous PC nominee had left a vacancy for a PC nominee to become a trustee. The Chair explained that two people had been suggested. Rob Soutar then spoke on behalf of Steve Cain. Rachel Leake was then invited to speak on her own behalf, and there was a vote amongst the PC. Steve gained 3 votes, and Rachel 5, so she is the PC nominated representative.

11.

### **To note comments from the information sheets:**

Dealt with.

12.

### **Matters Financial**

Balances as at 26<sup>th</sup> June : Yorkshire Bank: £14,531.23

13.

a.

27<sup>th</sup> June : Lloyds Bank : £42,855.89

Confirmed by Paul Bainbridge.

**Payments to be agreed:**

Clerks salary	£ 712.08
Clerks expenses	£ 41.93
Safe and Sound Playgrounds	£ 26804.40
CF Roberts (Muga Lighting)	£ 712.08
Countrywide Grounds Maintenance(June)	£ 193.20
Countrywide Grounds Maintenance(July)	£ 193.20
PCC (grass cutting) Apri	£ 202.80
PCC (grass cutting) May	£ 157.20
PCC (grass cutting) June	£ 157.20
Glasdon Dog Waste Bin	£ 105.96
Payment agreed for one further dog waste bin as above	£ 105.96
Proposed: Rob Soutar Secoded: Kevin Hewison	

b.

*Clerk to make payments and order a further dog waste bin.*

**Payments Already Made**

GM Joyce Surfacing	£ 22,800
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c. **Receipts**

None

d. **Request for financial aid**

The Courtyard – all agreed not to give financial assistance at this time.

14. **Planning** - as per the information sheet.

15. **Chairmans comments – PC went ‘into committee’** Proposed: Paul Bainbridge  
Secoded: Rob Soutar

*Clerk to blank these comments from public versions of the minutes.*

16. **Received items for the next agenda:**

Withies Rd bus shelter, Cllr Bill Wiggins Letter, Neighbourhood Plan.

**Future meetings**

Future dates:	19 <sup>th</sup> September	7.30 pm start
	14 November	7.30 pm start
	16 January 2014	7.30 pm start
	20 <sup>th</sup> March	7.30 pm start
	22 <sup>nd</sup> May	7.00 pm start
<b>Added Date:</b>	10 <sup>th</sup> July	7.30 pm start

There being no further business the meeting closed at 9.07 pm

SIGNED:..... CHAIRMAN

Dated:.....

Appendix 1.

Neighbourhood Plan update for Parish Council – 18<sup>th</sup> July 2013

by Ralph Barber

Initial Meeting held, with Helen Jones and Jonathan Beech. Project plan template as supplied by the council support team for Neighbourhood plans reviewed and updated in part for work done and work to be done. Agreed that we needed to focus on getting double our number to act as the steering team.

To move this forward – engaging at least 3 extra members.

Flyers created by Jonathan for the Withington Open Day

Web site updated

Item added to the July edition of the Withington News

Item submitted to the August/September issue of the Withington News

Next meeting with the Council assigned person on the 5<sup>th</sup> September with new members (I hope)

We have also had confirmation that the first stage of our application to designate Withington Group as a Neighbourhood Plan Area has been APPROVED under regulation 7 of the Neighbourhood Planning (General) Regulations 2012.