

Minutes of

WITHINGTON - ANNUAL MEETING

Thursday 15th May 2014

4 Councillors present

Meeting opened: 7.07pm

- | | |
|---------------------------------------|-----------------------|
| 1. Minutes of previous Annual Meeting | Approved in July 2013 |
| 2. Any other business | None |

Meeting Closed at 7.08pm

PRESTON WYNNE - ANNUAL MEETING

Thursday 15th May 2014

2 Councillors present

Meeting opened: 7.08pm

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|---------------------------------------|-----------------------|
| 1. Minutes of previous Annual Meeting | Approved in July 2013 |
| 2. Any other business | None |

Meeting Closed at 7.09pm

WESTHIDE - ANNUAL MEETING

Thursday 16th May 2013 7.09pm start

2 Councillors present

Meeting opened : 7.09pm

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|---------------------------------------|-----------------------|
| 1. Minutes of previous Annual Meeting | Approved in July 2013 |
| 2. Any other business | None. |

Meeting Closed at 7.10pm.

Signed Chairman:

Dated:

**Withington Group Parish Council
Annual Meeting Held on Thursday 15th May 2014**

MINUTES

Present: Paul Bainbridge, Alison Bainbridge, Jonathan Beech, Rachel Leake, Helen Jones, Jim Callow, Ralph Barber, Simon Dent; Also: Sophie Glover (Clerk) and 1 parishioner.

i. Election of officers (Chairman, Vice Chairman)

Chairman: Paul Bainbridge

Proposed: Jim Callow

Seconded: Ralph Barber

Carried unanimously

Vicechair: Ralph Barber

Proposed: Paul Bainbridge

Seconded: Jonathan Beech

Carried Unanimously

ii. Chairman's Annual Report

Once again the year has been quite busy, particularly following the decision to prepare a Neighbourhood Plan. I must thank Ralph, Jonathan, and Helen, and Sue Patmore, for leading on this, and for running the various public presentation days.

Linked to this is the news that a planning application has now been submitted for the field behind Vine Tree Close, but more of this on the main meeting agenda.

We have also had our concerns with the Herefordshire Council planners and how our views appear to carry little or no weight when they are assessing planning applications.

The bus shelter saga is continuing with the base now in place (for two months) but no sign of the shelter. We were perhaps unfortunate in that Balfour Beatty took over the County highways contract at the wrong moment for us.

The Withington Fields development has progressed throughout the year with the MUGA being installed and more lighting added. The football pitch provision is being further developed with additional drainage and notwithstanding all the rain between October and February we still have a robust facility for the village. Some minor damage has been incurred and repaired. My thanks once again go to Rob for his continuing hard work and commitment to this development.

I wish to record my thanks to the councillors who represent us on other bodies or with 'jobs, Rob as footpaths officer, Wallace as Village Hall representative, and Alison chairing the planning group. Also, my thanks to Councillor Greenow, to the local policing team, and to all the Parish Councillors, who represent the community without remuneration, unlike our county councillors.

Finally, in the changing times where more and more responsibility appears to be being hived off from the county council onto the parishes, my personal thanks, and on behalf of the whole group parish, to Sophie for her work as parish clerk.

iii. Clerks Annual Financial Report/ Adoption of accounts

The clerk went through the end of year accounts and gave an update of the current financial position of the Parish Council. The Chair moved that the accounts be adopted, and this was seconded by Jonathan Beech, and was carried unanimously.

iv. Appointment of members to Committees, working groups etc

- Planning Working Group: Chair: Alison Bainbridge, Proposed: Jim Callow, Seconded: Ralph Barber
On the working group: Paul Bainbridge, Simon Dent, Kevin Hewison, Rachel Leake.
- Representative on Village Hall committee: Wallace Brown
- Neighbourhood planning group: Chair: Ralph Barber, Proposed: Paul Bainbridge, Seconded: Jim Callow
On the working group: Jonathan Beech, Helen Jones.

v. Review of Footpath Officer, Internal Auditor etc

Footpath officer: Rob Soutar
Internal Auditor: Rob Rawlinson
Proposed by: Paul Bainbridge
Seconded by: Alison Bainbridge

vi. Approve revised draft standing orders/finance regulations/Planning application procedure.

Standing orders approved unanimously.
Finance regulations amended to allow petty cash for the Neighbourhood Planning Group ; Proposed: Paul Bainbridge, Seconded: Ralph Barber and approved unanimously.
Planning procedure amended to show that the Clerk will submit 'the formal response'. Proposed: Jim Callow, Seconded: Ralph Barber.

vii. Review of insurance policies

This was done in March to take into account the additional cover needed for the MUGA, fencing and lights on Withington Field.

viii. Review of subscriptions

Hereford and Gloucestershire Canal: All agree happy to continue with the subscription at £25 per annum.
HALC: Chair recommended to continue with the subscription to this, Seconded: Jonathan Beech, unanimously agreed

ix. To remind Councillors to update their Notice of Registrable Interests.

Duly noted.

x. To note the attendance record for Parish Councillors for 2013/14

Councillors were reminded of the ruling that non attendance for six consecutive months without a valid reason would mean that they were removed from the Parish Council.

Meeting Closed at 7.45pm

Signed: Chairman:

Dated: